

## **WORK PROGRAMME 2011/12**

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### **REASON FOR ITEM**

This report is to enable the Committee to review meeting dates and forward plans.

### **OPTIONS AVAILABLE TO THE COMMITTEE**

1. To confirm dates for meetings
2. To make suggestions for future working practices and/or reviews.

### **INFORMATION**

**All meetings to start at 5.00pm**

<b>Meetings</b>	<b>Room</b>
<b>27 June 2011</b>	<b>CR 3</b>
<b>28 September 2011</b>	<b>CR 3</b>
<b>8 December 2011</b>	<b>CR 3</b>
<b>15 March 2012</b>	<b>CR 3</b>

## AUDIT COMMITTEE

### 2011/12 DRAFT Work Programme

27 June 2011	Future of Local Public Audit - Consultation	Deputy Director of Finance
	Consolidated Fraud Report	Head of Audit & Enforcement
	Annual Review on the Effectiveness of the systems of Internal Audit	Head of Audit & Enforcement
	Draft Annual Governance Statement	Deputy Chief Executive, Central Services
	Head of Audit Annual Assurance Statement	Head of Audit & Enforcement
	IFRS Training	Deputy Director of Finance/Deloitte
	Audit Committee Annual Report to full Council	Head of Audit
	Audit Committee Work Programme	Democratic Services Manager

Meeting Date	Item	Officer/member
28 September 2011	Update on ICT Outstanding Recommendations	Head of IT
	External Audit Annual Governance Report	Deputy Director of Finance/Deloitte
	External Auditor's report on the Pension Fund Annual Report and on the Statement of Accounts 2010/11	Deputy Director of Finance/Deloitte
	Internal Audit Progress Report and plan amendments	Head of Audit & Enforcement
	Treasury Management Practices	Deputy Director of Finance
	Risk Management Quarter 1 Report – PART II	Head of Policy
	Corporate Fraud Update	Head of Audit & Enforcement
	Audit Committee Work Programme	Democratic Services Manager

<b>8 December 2011</b>	<b>* Private Meeting with External Auditors to take place before the meeting</b>	
	<b>Internal Audit Progress Report and plan amendments</b>	<b>Head of Audit &amp; Enforcement</b>
	<b>Treasury Management Strategy 2011/12</b>	<b>Deputy Director of Finance</b>
	<b>Deloitte – Annual Audit Letter</b>	<b>Deloitte</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>

<b>15 March 2012</b>	<b>* Private meeting with the Head of Audit &amp; Enforcement to take place before the meeting</b>	
	<b>Internal Audit Progress Report</b>	<b>Head of Audit &amp; Enforcement</b>
	<b>Internal Audit Strategy</b>	<b>Head of Audit &amp; Enforcement</b>
	<b>Internal Audit Operational Plan</b>	<b>Head of Audit &amp; Enforcement</b>
	<b>Review of Internal Audit Terms of Reference,</b>	<b>Head of Audit &amp; Enforcement</b>
	<b>Annual Governance Statement – Interim Report</b>	<b>Head of Policy</b>
	<b>Report on the Revisions to the Treasury Management Strategy Statement and Investment Strategy</b>	<b>Deputy Director of Finance</b>
	<b>Balances and Reserves Statement</b>	<b>Deputy Director of Finance</b>
	<b>Deloitte Annual Grant Audit Letter</b>	<b>Deputy Director of Finance/Deloitte</b>
	<b>Deloitte – 2011/12 Annual Audit Plan</b>	<b>Deputy Director of Finance/Deloitte</b>
	<b>Risk Management report Part II</b>	<b>Head of Policy</b>
	<b>Audit Committee Work Programme</b>	<b>Democratic Services Manager</b>